

SUPPLIER PRE-QUALIFICATION FORM

FOR AGENT / REPRESENTATIVE

COMPANY DETAILS			
Company Name*			
Contact Office Address*		Contact Office Country*	
Business Type*		Business License* Yes No	
Contact Person*	Telephone Number*	Email*	
Head office Address*			
AGENT / REPRESENTATIVE INFORMATION			
Authorized by Manufacturer* Yes No		Specializing Area / Core Competency*	
Total Delivery Lead Time (Weeks)*	Total Delivery Lead Time CIF CUEL Laem Chabang Seaport (Incoterms 2010)	Point / Port / Country of Departure*	
Quoted Currency* (If others, please specify)	Quality Policy* Yes No	Safety Policy* Yes No	
PROPOSED MATERIALS			
No.	Materials	Specific Description/ Brands/ Remarks	Manufacturing Country
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

No.	Materials	Specific Description/ Brands/ Remarks	Manufacturing Country
15			
16			
17			
18			
19			
20			

PROJECT REFERENCES

(Please attach project references)

No.	Industry	Project Owner	Project Name	Project Work Scope	Scope of Supply	Remarks	Year
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

DOCUMENTS CHECKLIST

(Maximum file size at 5 MB per attached file and preferred file type is PDF)

Company Profile / Brochure*

Business License*

Letter of Authorization

Other Documents

(e.g. Certificates, Project References, etc.)

No.	Document Name	Remarks
1		
2		
3		
4		
5		

Note: If you need to manually submit Supplier Pre-Qualification Form, please copy and paste below information when composing new email message, or please see submission steps in this [User Guide](#)

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